

# Public Document Pack



**Please note the time of the meeting**

County Hall  
Rhadyr  
Usk  
NP15 1GA

Tuesday, 7 May 2019

## Notice of meeting

### North Monmouthshire Area Committee

Wednesday, 15th May, 2019 at 1.00 pm  
The Gallery Room, Llanfoist Village Hall, Merthyr Road, Llanfoist,  
Abergavenny, Monmouthshire NP7 9LP

### AGENDA

Item No	Item	Pages
1.	Apologies for Absence.	
2.	Declarations of Interest.	
3.	Public Open Forum.	
4.	Verbal update by the Chief Officer for Children and Young People regarding the proposed new 3-19 school in Abergavenny and how it will work with the local community.	
5.	Discussion with the Police and Crime Commissioner for Gwent regarding the closure of Abergavenny Police Station and crime figures within Abergavenny.	
6.	Abergavenny Tourist Information Centre.	1 - 12
7.	Progress report by Team Abergavenny.	13 - 14
8.	Abergavenny Town Council Strategy and Action Plan.	15 - 30
9.	Update regarding Abergavenny Railway Station.	31 - 32
10.	Update by County Councillor S. Woodhouse regarding progress in respect of the Strategic Transport Group.	
11.	Update by North Monmouthshire Liaison Committee.	33 - 34

<b>12.</b>	<b>To confirm and sign the minutes of the previous meeting.</b>	35 - 40
<b>13.</b>	<b>For Information:</b>	
<b>13.1.</b>	<b>Monmouthshire Scrutiny Work Programme.</b>	41 - 56
<b>13.2.</b>	<b>Forward Planner for Cabinet and Council Business.</b>	57 - 70
<b>14.</b>	<b>North Monmouthshire Area Committee Work Programme.</b>	71 - 72
<b>15.</b>	<b>To review the time of future meetings of the North Monmouthshire Area Committee.</b>	
<b>16.</b>	<b>Next Meeting:</b>  Wednesday 24 <sup>th</sup> July 2019 at 1.00pm.	

**Paul Matthews**

**Chief Executive**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:	M. Groucutt
	R. Harris
	G. Howard
	S. Howarth
	D. Jones
	S.B. Jones
	S. Jones
	P. Jordan
	M. Lane
	M. Powell
	J. Pratt
	T. Thomas
	K. Williams
	S. Woodhouse

**Town / Community Council representatives:**

Abergavenny Town Council	-	Councillor P. Simcock
Crucorney Community Council	-	Vacancy
Goetre Fawr Community Council	-	Councillor O. Dodd
Grosmont Community Council	-	Vacancy
Llanarth Community Council	-	Vacancy
Llanelly Community Council	-	Councillor G. Nelmes
Llanfoist Fawr Community Council	-	Councillor J. Webster
Llanover Community Council	-	Councillor G. Thomas
Llantilio Pertholey Community Council	-	Councillor M. Skinner

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### Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

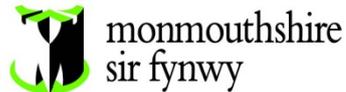
**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.



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<b>SUBJECT:</b>	<b>ABERGAVENNY TOURIST INFORMATION CENTRE</b>
<b>MEETING:</b>	<b>NORTH MONMOUTHSHIRE AREA COMMITTEE</b>
<b>DATE:</b>	<b>15<sup>TH</sup> MAY 2019</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>ABERGAVENNY</b>

**1. PURPOSE:**

- 1.1 To consider the feasibility of moving Abergavenny Tourist Information Centre (TIC) from the Tithe Barn to Abergavenny Town Hall as part of the upcoming refurbishment programme.

**2. RECOMMENDATIONS:**

- 2.1 That the Committee provides feedback to inform a report, prior to consideration for decision.

**3. KEY ISSUES:**

- 3.1 In 2013/14 Brecon Beacons National Park Authority (BBNPA) advised the Council that it intended to withdraw financial support. In response, a full options appraisal was undertaken which resulted in moving Abergavenny TIC from its dedicated building in the Coach Car Park in Abergavenny, to the Tithe Barn with a corresponding service charge of £3,000 per annum .
- 3.2 At the time of moving the TIC, the Tithe Barn presented a great location for the TIC as it was offering a tangible arrival offer to visitors which included heritage tours from the courtyard, a welsh produce café, access to toilets and a heritage exhibition. However, in 2018 the café ceased trading and in the same year it was announced that the Tithe Barn would host a Welsh Language Centre of Excellence.
- 3.3 Sadly, the closure of the café and reduced accessibility to the exhibition has significantly reduced the viability of the TIC service in its current location. Visitor numbers to the TIC have reduced by 19.2% and the income generated through its retail offer has reduced by 24.4% due to the diminished offer to coach visitors.
- 3.4 The Council is soon to embark on a major refurbishment of Abergavenny Town Hall. As a result the Borough Theatre box office will be moved from its current location to a larger office within the building that could lend also lend itself to the provision of a TIC service.
- 3.5 In times of increasing pressure on the funds of public sector organisations, the funders of the TIC service namely BBNPA, the Council and Abergavenny Town Council, need to ensure that funding invested in services, delivers maximum value for money. For a TIC service, that means engaging with as many visitors as possible whilst also maximising the income generation potential of the service, as this is a crucial element of funding the service. The location of the Town Hall in the centre of the town presents an opportunity to increase footfall whilst also sharing operational costs of service delivery with the Theatre's Box Office. The Borough Theatre was returned to the Council from the Borough

Theatre Trust in April 2018 and since then the Council has been working to place it on a firm financial footing.

#### 4. Options Appraisal

4.1 Table One below contains an analysis of the options considered:

Option	Benefits	Risks	Comments
<ul style="list-style-type: none"> <li>• Do nothing – remain at the Tithe Barn</li> </ul>	<ul style="list-style-type: none"> <li>• Visitor service presence is retained at Tithe Barn as part of their offer.</li> </ul>	<ul style="list-style-type: none"> <li>• Potential loss of the service due to increased reduction in visitor numbers and income leading to increasing budget pressures for funding partners;</li> <li>• Closure of Tithe Barn due to loss of service charge.</li> </ul>	<ul style="list-style-type: none"> <li>• Although the loss of income to the Tithe Barn is not a direct risk to the Council and the other service funders, the loss of income and service could have a detrimental effect on the overall facility.</li> </ul>
<ul style="list-style-type: none"> <li>• Move the TIC to the Town Hall</li> </ul>	<ul style="list-style-type: none"> <li>• Increased footfall and income due to town centre location and shared office facility with the Theatre;</li> <li>• A stronger, more cohesive visitor offer;</li> <li>• Increased partnership working;</li> <li>• Potential for future reduction in operational costs which could protect the service longer term.</li> </ul>	<ul style="list-style-type: none"> <li>• Shared facility may prove difficult to deliver;</li> <li>• Reduced budget from funders in future years may jeopardise the long term sustainability of both current service offers.</li> </ul>	<ul style="list-style-type: none"> <li>• As a Council we have demonstrated our commitment to the continuation of the service;</li> <li>• In line with the Well Being of Future Generations Act we have demonstrated our commitment to supporting enterprise;</li> <li>• As a Council we have demonstrated our commitment to working in partnership.</li> </ul>

#### 4.2 Stakeholder Engagement

Following the meeting of the Abergavenny Tourist Information Centre stakeholders on the 16th of January 2019, and subsequent communications since, the BBNPA, the Council, Abergavenny Town Council and the Abergavenny District Tourist Association

have taken the decision to explore the feasibility of moving the TIC to the Abergavenny Town Hall as part of the upcoming refurbishment programme.

Although discussions are only exploratory at this time, the Tithe Barn were included in the meeting and initially were accepting of the proposal. However since then, the Tithe Barn Management Committee have pointed out that they believe that the best location for the TIC remains at the Tithe Barn although they do not intend to reopen the café at this juncture.

## **5. EVALUATION CRITERIA**

5.1 Not relevant for this report.

## **6. REASONS**

6.1 When the TIC was moved to the Tithe Barn in 2013/14 the site provided visitors with a pleasant arrival point. Although slightly off pitch and not in the town centre, the provision of a café, heritage centre and heritage tours made it a viable service proposition. Since then however, the closure of the café has led to reduced visitor numbers and subsequently a loss in income generation, resulting in budgetary pressures for the BBNPA who provide the paid staff for the TIC.

6.2 The proposed move to Abergavenny Town Hall will provide a shared town centre location, resulting in increased visitor numbers as well as cross income generation opportunities through the Theatre Box Office.

## **7. RESOURCE IMPLICATIONS**

7.1 There will be no additional resource implications for the Council as a result of this report. Currently the TIC service is funded as follows:

- £10,000 BBNPA
- £10,000 Monmouthshire County Council
- £10,000 Abergavenny Town Council

It is proposed that the service charge of £3,000 currently paid to the Tithe Barn will be transferred to the Borough Theatre to cover operational costs. This will remain for the first full financial year after relocation, after which there will be a review.

The relocation costs to the Town Hall are yet to be determined as this will depend on whether existing TIC furniture can be relocated / reused. External and highways signage for the TIC will also need to be costed.

## **8. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):**

8.1 The Assessment demonstrates that the proposal demonstrates compliance with the well-being five ways of working, supports the well-being goals and identifies that the TIC service will continue to have a positive impact on all groups and people with protected characteristics.

## **9. CONSULTEES**

Abergavenny Town Council, BBNPA, Abergavenny and District Tourist Association, Tithe Barn

Senior Leadership Team

Economy and Development Select Committee

North Monmouthshire Area Committee

**10. BACKGROUND PAPERS**

Appendix A: Future Generations Evaluation

**11. AUTHORS:**

**Cath Fallon, Head of Enterprise and Community Development**

**Nicola Edwards, Strategic Food and Tourism Manager**

**12. CONTACT DETAILS:**

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[nicolaedwards@monmouthshire.gov.uk](mailto:nicolaedwards@monmouthshire.gov.uk) Tel: 01633 644847

Appendix A



## Future Generations Evaluation (includes Equalities and Sustainability Impact)

<b>Name of the Officer</b> Cath Fallon  <b>Phone no:</b> 07557 190969 <b>E-mail:</b> <a href="mailto:cathfallon@monmouthshire.gov.uk">cathfallon@monmouthshire.gov.uk</a>	<b>ABERGAVENNY TOURIST INFORMATION CENTRE</b>
<b>Name of Service:</b> Enterprise	<b>Date:</b> Future Generations Evaluation 15 <sup>th</sup> March 2019

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***NB. Key strategies and documents that may help you identify your contribution to the wellbeing goals and sustainable development principles include: Single Integrated Plan, Continuance Agreement, Improvement Plan, Local Development Plan, People Strategy, Asset Management Plan, Green Infrastructure SPG, Welsh Language Standards, etc.***

**1. Does your proposal deliver any of the well-being goals below?**

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<b>A prosperous Wales</b> Efficient use of resources, skilled, educated people, generates wealth, provides jobs	To ensure much valued local services are maintained and by their nature provide employment, growth and an increasingly skilled workforce.  Developing economic opportunities for ourselves and our users.	The TIC undertakes positive engagement and coordination with community focused organisations and local businesses.

<b>Well Being Goal</b>	<b>Does the proposal contribute to this goal? Describe the positive and negative impacts.</b>	<b>What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?</b>
<b>A resilient Wales</b> Maintain and enhance biodiversity and ecosystems that support resilience and can adapt to change (e.g. climate change)	Close working with the Council's countryside team and the BBNPA ensures we assist in promoting our green spaces and cultural heritage.	Sharing of accommodation amongst services reduces our carbon footprint.
<b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood	Positive impact by ensuring quality services are provided by promoting events and opportunities to encourage a fit and healthy lifestyle through cultural access.	Working with key partners will ensure that physical and mental health wellbeing through activity is widely promoted and that the service works with its communities to support this.
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	The TIC Service is a valuable asset to the community, promoting local events.	Abergavenny and District Tourist Association is a key stakeholder in the service.
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	The service will work to ensure high standards are met and maintained that do not conflict with the global drivers.	Any decisions taken will take into account global and well-being issues as part of its day to day processes.
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	The TIC contributes greatly to the promotion of the local culture, heritage and art including the promotion and protection of the Welsh language which will remain part of the core values going forward.	The TIC Service has experience working bilingually and has hosted events through the Welsh language. The service will continue to maintain this bilingual approach in the future.
<b>A more equal Wales</b>	The service will remain accessible to all audiences.	

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
People can fulfil their potential no matter what their background or circumstances		

**2. How has your proposal embedded and prioritised the sustainable governance principles in its development?**

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	The current location of the TIC is having a detrimental effect on visitor numbers and income generation.	A potential move to a shared town centre location could ensure the long term sustainability of the service.
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	A wide variety of organisations, local businesses, stakeholders are involved in the TIC service.	
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	A wide variety of organisations, local businesses, stakeholders have been consulted on the potential move of the TIC service.	Further consultation will take place via Economy and Development Select, the Bryn y Cwm Area Committee and with other partners.

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>The TIC Service budget has been reduced in recent years.</p> <p>This potential relocation could provide opportunities for us to increase footfall and income generation.</p>	<p>The number of service users and income generation targets are constantly being monitored and this will continue.</p>
 <p>Integration</p> <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>The opportunity to develop a new way of delivering the service and sustaining its long term future will give the opportunity to better connect wellbeing outcomes to other partners and bodies.</p>	

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link: <http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or [alanburkitt@monmouthshire.gov.uk](mailto:alanburkitt@monmouthshire.gov.uk)

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	The Service is constantly assessing ways in which service provision can be improved for those citizens with protected characteristics.	No negative impacts are anticipated.	The layout of the new service provision will take into account the needs of all service users.
Disability	As per Age Line Above	As per Age Line above	As per Age Line Above.

<b>Protected Characteristics</b>	<b>Describe any positive impacts your proposal has on the protected characteristic</b>	<b>Describe any negative impacts your proposal has on the protected characteristic</b>	<b>What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?</b>
Gender reassignment	As per Age Line Above	As per Age Line above	As per Age Line Above
Marriage or civil partnership	As per Age Line Above	As per Age Line above	As per Age Line Above
Pregnancy or maternity	As per Age Line Above	As per Age Line above	As per Age Line Above
Race	As per Age Line Above	As per Age Line above	As per Age Line Above
Religion or Belief	As per Age Line Above	As per Age Line above	As per Age Line Above
Sex	As per Age Line Above	As per Age Line above	As per Age Line Above
Sexual Orientation	As per Age Line Above	As per Age Line above	As per Age Line Above
Welsh Language	As per Age Line Above	As per Age Line above	In addition, all signage will be compliant with the Welsh Language (Wales) Measure 2011 as specified in the Standards applied to Monmouthshire

- 4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities?** For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	<b>Describe any positive impacts your proposal has on safeguarding and corporate parenting</b>	<b>Describe any negative impacts your proposal has on safeguarding and corporate parenting</b>	<b>What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?</b>
Safeguarding	<i>During the delivery of the service safeguarding will be at the forefront to ensure that any future service delivery promotes the well-being of children and vulnerable adults, preventing them from being harmed and protecting those who are at risk of abuse and neglect.</i>	As above	As above
Corporate Parenting	<i>During the delivery of this service the needs of any 'looked after' children will be considered to ensure any future service delivery protects their welfare.</i>	As above	As above

**5. What evidence and data has informed the development of your proposal?**

The report has been founded upon the following:

- The Wellbeing of Future Generations Act;
- The Social Services and Wellbeing (Wales) Act;
- Prosperity for All;
- Equality Act 2010;
- Destination Management Plan; and
- Welsh Language (Wales) Measure 2011

**6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

**The Assessment demonstrates that the proposal demonstrates compliance with the well-being five ways of working, supports the well-being goals and identifies that the TIC service will continue to have a positive impact on all groups and people with protected characteristics.**

**7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.**

What are you going to do	When are you going to do it?	Who is responsible	Progress
Economy and Development Select Committee	April 2019	Cath Fallon/Nicola Edwards	

**8. MONITORING:** The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

The impacts of this proposal will be evaluated on:	Ongoing
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**9. VERSION CONTROL:** The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1	<i>Cabinet</i>	<i>TBC</i>	

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## TEAM ABERGAVENNY

### BETTER, TOGETHER

#### **Report of Team Abergavenny to the North Monmouthshire Area Committee Meeting on 16th May 2019.**

1. We are pleased to say that since your last meeting there has been some progress on the issues we brought to your attention. The following outlines the information available to us:
2. Bus stop. We understand that there was to have been a meeting in week commencing 29 April to determine if the proposed bus stop is a safe proposition where it has been located, adjacent to the pedestrian crossing. We understand that this was cancelled. We sincerely hope that this will eventually bring the prolonged delay to a satisfactory conclusion, but in the event of it not being approved, we are concerned as to whether there is a Plan B. Business at this end of Abergavenny is continuing to suffer and it is by far the most important outstanding issue with the pedestrianisation scheme. It would be really helpful if pressure could be brought to bear on Welsh Government to resolve this issue.
3. Town Hall. There were concerns about the rather draconian rules being applied to stall-holders both during the works and afterwards, but subsequently we are aware that a high-level meeting was arranged and with some compromise on both sides a satisfactory way forward has been agreed. This includes the removal of the “kiosks” at the entrance to the market which allows a more flexible use of the space. We understand that the Traders have been invited to contribute to the development of a business plan for the Market Hall in the future and that is also to be welcomed.
4. King Henry VIII new school. Since your Committee agreed last time to invite Mr McLean to present proposals to you, we have not pursued this further. We look forward to his presentation.
5. Local Development Plan. Our concerns that the MCC Strategy for jobs does not have any solid basis to attract new work to the north of the county has been taken to the Welsh Government and a dialogue opened with a senior officer there. We are now seeking to identify potential sites for employment development in the context of the LDP, with particular reference to high-value, low foot-print businesses who may be attracted by the location, communications and labour pool already here. This work is on-going.
6. The Team is also engaged via its Spreading the Word Theme group in the preparations for this year’s Abergavenny Arts Festival. Following its success last year we hope that this will be consolidated this year.
7. Finally, we must report that our highly regarded Chair, Alan Michie, has decided to step down. We very much regret his decision, which we totally respect, and we are currently seeking a new Chair to take the Team forward.

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## REPORT TO NORTH MONMOUTHSHIRE AREA COMMITTEE ON WEDNESDAY 15<sup>th</sup> MAY 2019

### ABERGAVENNY TOWN COUNCIL TOWN STRATEGY & ACTION PLAN

#### 1. Background

- 1.0 The North Monmouthshire Area Committee received a report in January 2019, providing details of the draft strategy and action plan.
- 1.1 Following a period of consultation, the Town Council approved the strategy in April 2019. The proposed changes to the committee structure and delegation of authority are not part of the approved strategy and will be reviewed in due course. The final document is included in the papers.

#### 2. Town Council Strategy

- 2.1 The strategy and action plan are based around the four Monmouthshire PSB Well-being objectives - Children & Young People, Challenges of Demographic Change, Environment and Climate Change and Economically Thriving Communities. In addition, there is an objective and related actions focusing on creating a more responsive town council.
- 2.2 The action plan will be a standing agenda item on the Town Council's Full Committee agenda to ensure that progress against the actions is monitored.
- 2.3 Good progress is already being made:

##### Children & Young People

- A play event is being organised in north Abergavenny on Sunday 19<sup>th</sup> May
- Funding is being made available to support the summer playscheme and to enable MCC Youth Service to provide a programme of activities for young people (11years plus) during the summer holidays
- Initial discussions have taken place with young people regarding new provision within the skate park boundary

##### Challenges of Demographic Change

- Working with our partners the Town Council is funding activities seeking to reduce social isolation such as lunch clubs and coffee mornings
- A successful Community Choir event was held on April 19<sup>th</sup> with over 200 people attending the concert in the Market Hall.

### **Protect & Enhance the Environment**

- The Town Council is leading on the promotion of Refill Abergavenny
- The Town Council is co-ordinating the Abergavenny in Bloom activities involving many community organisations
- In addition to paying for the emptying of dog waste bins, the Town Council is raising awareness of the nuisance of dog fouling and recently held an awareness event on Castle Meadows with the launch of some new posters

### **Economically Thriving Town**

- Discussions are progressing with MCC regarding the future of public toilet provision in the town
- Bunting has been put up in the town again for 2019
- The Town Council continues to work with Y Fenni Business Community and Abergavenny & District Tourism Association

### **More Responsive Town Council**

- Work is underway to redesign the Town Council's website
- The Town Council is working proactively with a number of organisations including many departments within MCC, SWTRA, NRW and voluntary organisations.

## **3.0 Future reporting to NMAC**

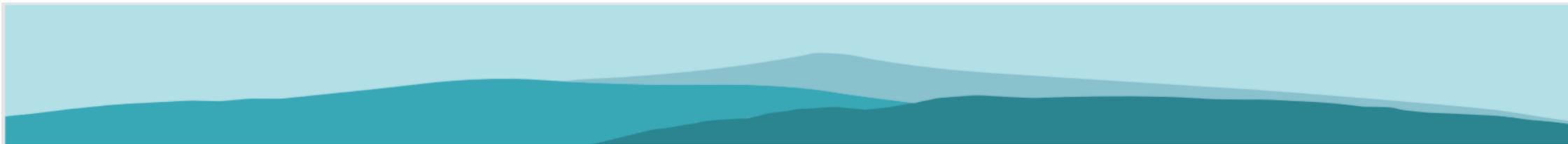
- 3.1 A decision is required as to whether the NMAC wishes to receive twice yearly reports on progress against the action plan.



# ABERGAVENNY TOWN COUNCIL STRATEGY & ACTION PLAN

*'Working for and with the people and communities of Abergavenny'*

*April 2019*



## Abergavenny Town Council Strategy & Action Plan

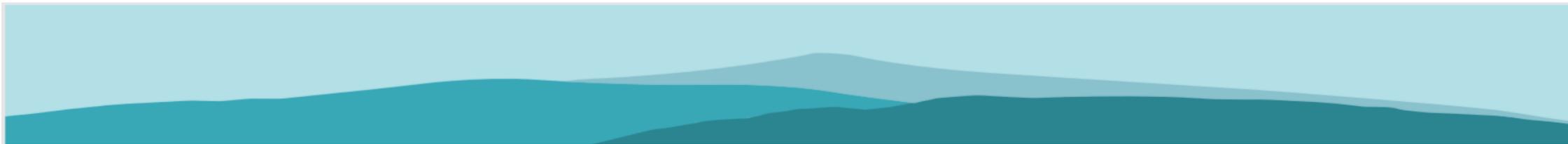
Abergavenny Town Council is committed to improving the town for all residents living in the five town wards yet understands that Abergavenny and its facilities serve a much wider catchment area. Abergavenny is also a tourism destination with thousands of visitors a year coming to the town. It is in this context that the Council has considered its priorities for the future.

The Town Council has a very clear mission which is “*Working for and with the people and communities of Abergavenny*”

The Council is required by law to prepare an annual report showing how the Council is contributing to the objectives in the Monmouthshire Public Services Board Well-being Plan.

These are:

- Give Children and Young People the Best Possible Start in Life from birth through to early adulthood. This would cover schooling, finding a job or training, having a healthy and active lifestyle and having places to play.
- Address the Challenges of Demographic Change. The area has an increasing proportion of the population classed as older people which means that the services that the Council provides must cater for this age group. Older people have a lot to offer the town and often play a vital role in their communities and have a wealth of skills, knowledge and experience.
- Communities and Business to be part of an economically thriving and well connected county. Connecting people and businesses digitally or through a good transport network is crucial to a thriving economy.
- Protect and Enhance Our Natural Environment and Minimise the Impact of Climate Change. This objective is about looking after and improving our natural environment which also contributes to the economy through tourism, agriculture, forestry and much more. Natural resources are vital to our everyday lives.



## **Identifying Our Priorities**

This strategy is the first step for the Council in setting out its future priorities. The list of priorities is by no means exhaustive and readers should consider this a first attempt by the Council to identify where resources should be targeted. Further refinement of the Council's thinking will continue.

This document sets out immediate priorities and actions for the Council which will include some existing activities as well as some new ones. There will also be some activities which the Town Council will not continue. The Council has also taken the opportunity to look at how it operates and has identified some actions to make it a more effective, efficient and responsive Town Council.

## **What do we want to do over the coming years?**

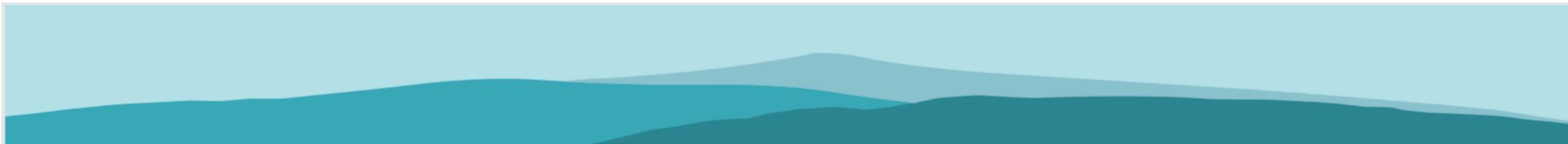
Below are the priority areas identified by the Town Council to explore and take forward over the coming years. This does not mean the Council will stop doing all the things it does now with the list of activities shown in the action plan.

### Children & Young People

The young people in the town are our future. We need to understand whether the Town Council, working in partnership with other organisations, can do more to improve the opportunities for young people. We have already made a start by talking to schools and agencies working with young people to find out more about the issues, but we need to take this area of work forward in a co-ordinated way.

### Challenges of Demographic Change

Good relationships between older and younger groups creates a stronger more together town. The population of Abergavenny is an ageing population. A priority for the Town Council is to ensure there is provision and support for the older generation and to seek innovative ways to bring different generations together.



## Environment and Climate Change

Abergavenny is fortunate to have some fantastic greenspaces within the town and more can be done to enhance these spaces for nature and for people. The Town Council considers it has a role to bring people together to promote greater partnership working and support for such endeavours.

## Communities and Businesses are Economically Thriving and Well Connected

The Town Council currently delivers many services or financially supports services which contribute to this objective. These are Abergavenny in Bloom, public toilets, Tourist Information Centre, street sweeping and provision and emptying of dog waste bins. Further consideration of new areas of activity will take place in due course.

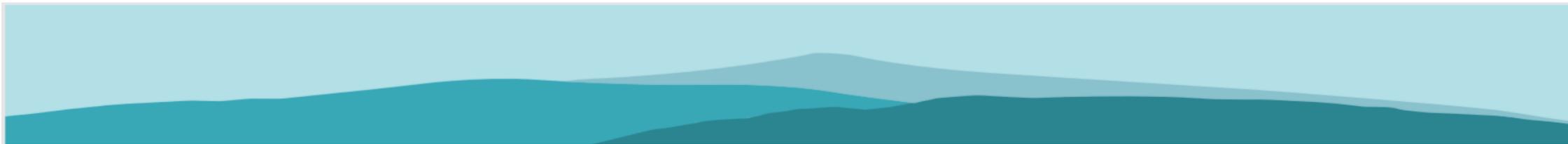
## **How should the Council change?**

The Town Council has different roles. The Town Council can directly pay for something to happen, it can assist others to make things happen, it can promote different activities and it can act as the voice for the town in discussions with other organisations. All of these roles are important and are not mutually exclusive.

The Town Council already makes a big difference in the town but we need to be better at letting people know what we do and why and importantly we need to ask how we can improve. In 2018/19, the Town Council prepared an Annual Report for the first time and this was delivered to all households and we set out what we had achieved in 2017/18.

The Town Council is a small organisation and this is often a limiting factor in what can be achieved. The Town Council needs to be more creative in how it works in partnership with local organisations to achieve its aims.

How we make decisions should be reviewed. Sometimes an issue has to be considered by three different Committees before a decision is made, this makes for slow decision making. As a public organisation making decisions on how to spend public funds,



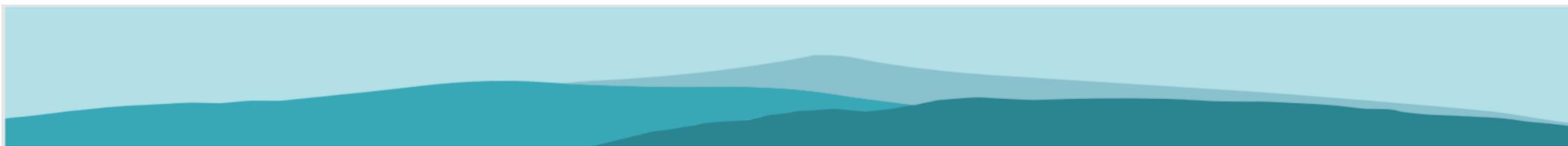
we need to ensure that decisions are made in an appropriate manner. We believe we can improve. The public can attend Town Council meetings but rarely do so. A priority for the Town Council is to increase engagement between the Town Council and residents.

The Town Council offers small grants to a range of community organisations. The Council will refine the eligibility criteria to target its resources in our priority areas: to increase opportunities for young people, reduce social isolation, have an economically thriving town and improve the environment. This will commence in 2019/20.

### **Town Council's Civic Role**

In addition to providing services in the Town, the Council has a Civic role. The Mayor attends many functions throughout the year representing the Town Council and also hosts a number of functions in the Town Hall. The Mayor and the Town Council play a major role in commemorations' such as Mons Day in May and Remembrance Sunday. At these ceremonies the Mayor is accompanied by the Mace Bearer.

Abergavenny is twinned with the towns of Beaupreau in France and Ostringen in Germany and the Town Council is involved in twinning visits arranged between these towns which occur on a yearly or bi-yearly basis.

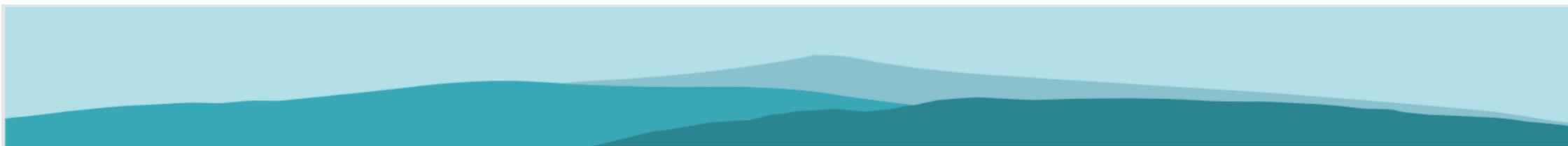


## ACTION PLAN

<b>CHILDREN &amp; YOUNG PEOPLE</b>						
<b>Priorities</b>	<b>Action</b>	<b>Partners</b>	<b>Lead Councillor</b>	<b>Timescale</b>	<b>Cost</b>	<b>Comments</b>
Ensure young people have access to and are offered appropriate counselling services	To find out what is currently provided and identify any gaps	Schools, MCC Youth Services, ACE	TBC		TBC	
Increase opportunities for young people to have a say in what happens in their town?	Arrange regular meetings with schools	Schools, MCC Youth Service GAVO	TBC			
Understand whether youth provision in the town appropriate & sufficient	Have further discussions with MCC Youth Service and other agencies	MCC Youth Service, ACE, Aber Community Centre, 7 Corners GAVO	TBC	2019-20		Considering summer 2019 activities
To provide engaging and stimulating play opportunities during the summer holidays and free healthy meals	To fund MCC to provide the summer playscheme  To investigate how to provide free healthy meals during the playscheme	MCC	TBC	Summer 2019	£12,000	

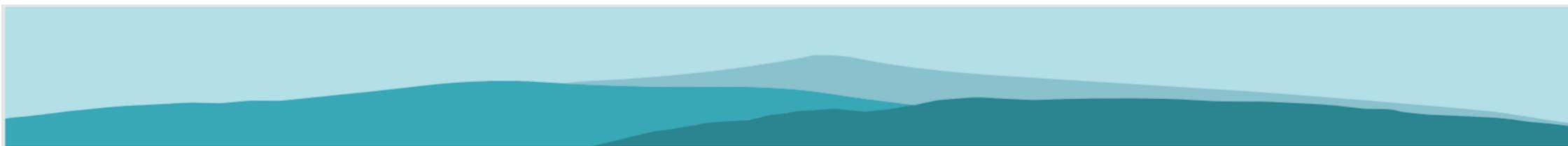


<b>CHALLENGES OF DEMOGRAPHIC CHANGE</b>						
<b>Priority</b>	<b>Action</b>	<b>Partners</b>	<b>Lead Councillor</b>	<b>Timescale</b>	<b>Cost</b>	<b>Comments</b>
Public service provision accommodates the needs of older people	To consider older people in service delivery options such as improvements to the toilets	MCC Older people groups	TBC	Ongoing		
Community based organisations provide activities that seek to reduce social isolation	To understand current provision and identify any gaps	MCC Mardy Park Resource Centre Abergavenny Community Centre ACE Bridges Community Centre Community Groups	TBC	Ongoing		ATC support to ACC for activities that reduce social isolation
Improve intergenerational interaction	To pilot an 'adopt a garden' scheme	MCC Allotment Society	MCC			



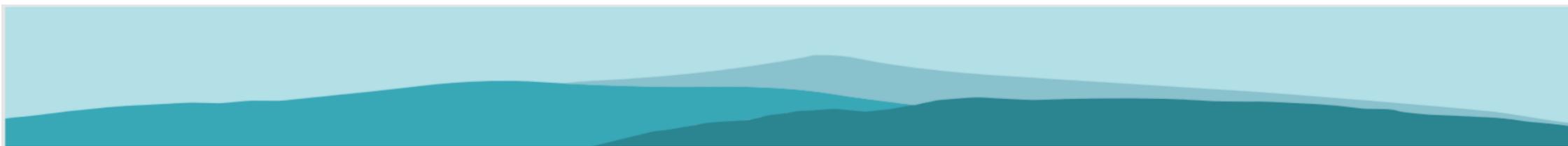
<b>PROTECT &amp; ENHANCE THE ENVIRONMENT</b>						
<b>Priority</b>	<b>Action</b>	<b>Partners</b>	<b>Lead Councillor</b>	<b>Timescale</b>	<b>Cost</b>	<b>Comments</b>
Reduce the use of single-use plastic	<p>Launch a Refill Scheme</p> <p>To review Town Council's use of single use plastic and reduce</p>	<p>Refill Cymru</p> <p>Plastic Free Abergavenny</p> <p>Town centre businesses</p> <p>Schools</p>	TBC	Ongoing	Minimal	<p>Launched 1<sup>st</sup> December 2018</p> <p>Writing Festival, Food Festival and Arts Festival to feature Refill Abergavenny in their programmes</p>
To provide voluntary environmental groups with a more sustainable future	To work with MCC to increase the number of volunteers active in Friends of groups	<p>Voluntary Environmental Groups</p> <p>MCC</p> <p>KWT</p> <p>GAVO</p>	TBC	Ongoing		
To encourage the use of pollinator planting in Council funded planting schemes	To direct council contractors to increase pollinator friendly planting	Bee friendly Monmouthshire	TBC	In time for Spring 2019 planting	No additional costs	
To improve the maintenance and enhancement of Bailey Park and Linda Vista Gardens	To investigate the feasibility of establishing a team to maintain these greenspaces together with	MCC, voluntary organisations	TBC	Discussions with MCC early 2019/20		

	undertaking other town based work					
Contribute to the MCC Green Infrastructure (GI) Strategy and resulting projects	To engage with MCC on the GI strategy	MCC NRW	Cllr Konieczny	Ongoing	Minimal	
To reduce the incidences of dog fouling in the town	<p>To provide dog waste bins throughout the town</p> <p>To promote the 'give dog fouling the red card' campaign</p> <p>To lobby MCC to bring in Public Space Protection Orders in particular areas where dog fouling is a particular issue</p>	MCC	Cllr T Davies			

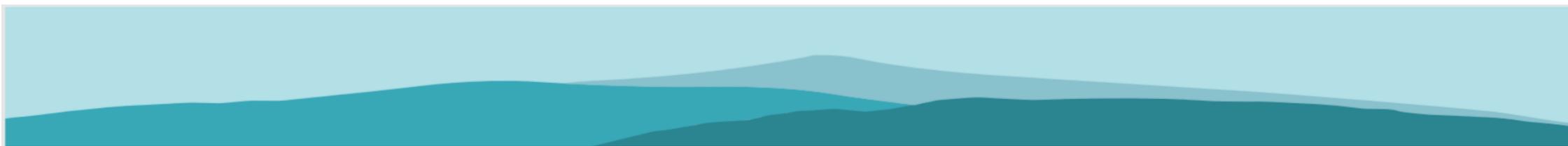


## ECONOMICALLY THRIVING TOWN

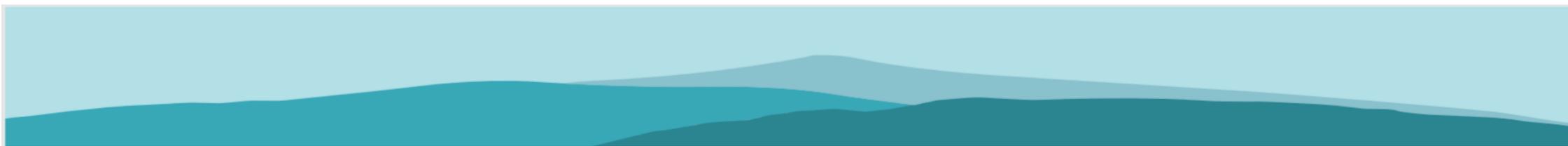
Priority	Action	Partners	Lead Councillor	Timescale	Cost	Comments
To have cleaner streets	To review current arrangements which pays MCC to clean the streets	MCC	TBC	Ongoing		
To have public toilets which meet the needs of users.	To agree a modernisation programme for three blocks of public toilets in the town	MCC Disability groups Baby/Toddler groups	TBC	Ongoing	TBC	
To continue to work with town centre businesses and others to promote the town and what it has to offer	Set up a Town Centre Forum  Support the continuation of the TIC  Support Abergavenny & District Tourism Association	MCC, BBNPA Y Fenni Business Community, Tourist Information Centre, ADTA, Abergavenny Food Festival	TBC	2019/20	TBC	



<b>A MORE RESPONSIVE TOWN COUNCIL</b>						
<b>Issue</b>	<b>Action</b>	<b>Partners</b>	<b>Lead Councillor</b>	<b>Timescale</b>	<b>Cost</b>	<b>Comments</b>
To improve communication	<p>To set up a Facebook page and Twitter account</p> <p>To redesign the website to be more user friendly and informative</p> <p>To issue regular press releases on Council activity</p>	MCC	Mayor	Ongoing	£3000 for website redesign	<p>Social Media Policy agreed</p> <p>Include in 2019/20 budget</p> <p>Training for Town Clerk</p>
To improve decision making	<p>To revisit the committee structure and powers of the committees.</p> <p>To identify ways that voluntary groups can engage with the decision-making process</p>		Mayor All councillors	<p>2019</p> <p>Ongoing</p>		



Issue	Action	Partners	Lead Councillor	Timescale	Cost	Comments
To encourage wider community engagement on Town Council activities	To identify methods to capture community views		Mayor All Councillors			
To be more visible in the Town	To improve visibility of the office  To publicise Council activity through the placing of a crest or notice.  To hold a number of Committee meetings in town venues rather than in the Town Hall.		Mayor All Councillors	End 2019  Ongoing  Summer 2019 & ongoing		Town Clerk office refurbishment will provide direct access to the Council    The Town Hall refurbishment provides a opportunity to meet in different venues
To engage with and influence policymakers across a wide range of issues	To build good working relationships with a range of policy makers  To respond to relevant consultations	MCC WG NRW ABHBT	Mayor All Councillors	Ongoing		



## Contact Information

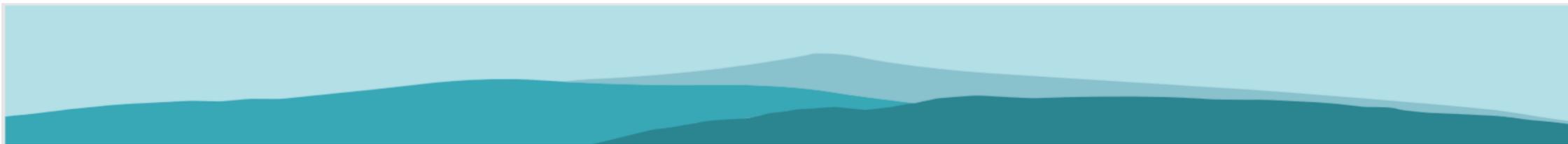
Jane Lee

Town Clerk

01873 735820

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[www.abergavennytowncouncil.gov.uk](http://www.abergavennytowncouncil.gov.uk)



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## **Update by Samuel Hadley – Network Rail re: Abergavenny Railway Station**

Abergavenny was successfully nominated as part of the Department for Transport's (DFT's) CP6 Access for All programme, funded jointly in Wales & Borders by Welsh Government.

Network Rail will now begin to mobilise the project to provide step free access at the station. With reference to the update at the last committee meeting we will likely consider the options for the semaphore signal in the first instance with a view to progressing the existing design that has achieved listed building consent previously. Depending on that output we may need to progress a further option selection process to determine the final proposal.

As with all Access for All schemes, Network Rail and our delivery partners will engage with the local community, and in particular, relevant disability and access groups to provide the best possible outcome for all passengers.

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## NORTH MONMOUTHSHIRE LIAISON COMMITTEE – REPORT to AREA COMMITTEE

The NMLC met on 30 April 2019. The following matters were discussed:-

### **Relationship with BBNPA**

At a recent meeting organised by One Voice Wales the Park Authority agreed to attend ad hoc meetings to discuss particular current topics but declined to attend regular meetings with representatives of Town and Community Councils because this arrangement had been curtailed in the past due to poor attendance.

It was suggested that the Park Authority discuss with neighbouring Unitary Authorities a joint plan to deal with the hot topic of Climate Change, eg by planting trees and improving biodiversity.

### **LDP training**

The Clerk to Abergavenny Town Council had previously circulated a draft Evaluation Report which was approved. The Report referred to workshops provided by Planning Aid Wales which had been held at Pandy, Gilwern, Abergavenny(2) and Llanddewi Rhydderch in February and March and highlighted local planning issues, how to improve relationships with the Planning Authorities and the need for organisations to work together on planning issues in North Monmouthshire.

### **Waste Collection**

It was apparent that the roll out by Monmouthshire CC of its new Waste Collection Service had been “patchy”. Local Councillors had received numerous complaints of failure to collect on due date or at all in spite of chasing telephone calls. Also some of the new Waste Collection vehicles were too big for some of the lanes they had to negotiate and they did not appear to have greater capacity than the vehicles they had replaced. Further, more time and money appeared to have been spent on the literature circulated to residents and businesses announcing the proposed changes than on the actual planning for the roll out. Hope was expressed that the roll out of the next set of changes due in September will be better organised

### **Local Issues**

**Abergavenny** – work has started on the development of the Town Hall to accommodate the new Hub incl. library. The Town Council will have to find a new venue or venues for its meetings while the works are in progress and this will give the opportunity for the Council to reach a wider audience by using the town’s various community centres. The Council is planning to build up a team including paid and unpaid workers to improve and maintain the town’s infrastructure such as painting of the Park benches, the cost of which will be shared by the Town and County Councils.

**Llanfihangel Crucorney** - their Play Area project is nearing completion. Concern was expressed that a new housing development has gone ahead without adequate sewerage infrastructure being put in place. This means that there have been numerous incidents of overloading and flooding with which Welsh Water have had to deal as and when they have occurred.

**Llanelly** – new environmentally friendly footpaths are to be installed at Gilwern Playing Fields. Plans are being progressed for a new Multi-Use Games Area. The roadworks on the A465 are continuing to cause problems. One of the latest ones is the improper use of a new footbridge over the road by off-road bikers. The completion of the Works is now anticipated not to take place until October 2020, which means that Costain have to find new headquarters for the last year of the project which is currently over £160M over budget.

**Llanover** – The project of digitalising the 4 village halls in this area are well advanced. The halls can now provide state of the art facilities for organisations wishing to hold meetings, courses and workshops which will hopefully benefit not only the local community but also communities and businesses outside the area, eg by skype.

**Llanfoist Fawr** – a well supported litter pick has recently taken place. The proposed Pedestrian bridge over the River Usk is being delayed because NRW have refused to licence it because of the flooding risk. Monmouthshire CC are appealing this decision.

**Goytre** – planned development is being delayed by the need to replace 67 metres of sewage pipe. Bids are in for the Multi-use Games Area being provided through S.106 monies.

Hugh Candler Clerk to Llanover CC

3 May 2019

# Public Document Pack Agenda Item 12

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of North Monmouthshire Area Committee held at Goytre Village Hall and Social Club, Newtown Road, Penperlleni, Pontypool, NP4 0AW. Wednesday, 20th March, 2019 at 1.00 pm**

**PRESENT:** County Councillors: M. Groucutt, R. Harris, P. Jordan, M. Lane, M. Powell, J. Pratt and T. Thomas

Abergavenny Town Council: Councillor P. Simcock  
Llanelly Community Council: Councillor G. Nelmes

### **OFFICERS IN ATTENDANCE:**

Matthew Lewis                                      Interim Performance, Evaluation and Programme  
Development Lead for MonLife  
Richard Williams                                    Democratic Services Officer

### **ALSO IN ATTENDANCE:**

Mr. M. Roberts                                    -      Gwent Angling Society  
Mr. G. Morgan                                    -      Transport for Wales  
Mr. S. Hadley                                     -      Network Rail  
Mr. D. Crutcher                                 -      Network Rail  
Mr. A. Michie                                     -      Team Abergavenny  
Mr. P. Johns                                      -      Team Abergavenny  
Mr. H. Candler                                  -      Team Abergavenny and Clerk to Llanover Town Council  
Ms. J. Lee                                         -      Town Clerk, Abergavenny Town Council  
Mr. R. Cole                                        -      Abergavenny Civic Society

### **APOLOGIES:**

County Councillors: G. Howard, D. Jones, S.B. Jones, S. Jones, K. Williams, S. Woodhouse  
Councillors O. Dodd and G. Thomas  
Owen Wilce - Community and Partnership Development Lead

#### **1. Mark of Respect**

Before commencing the meeting we stood in silence as a mark of respect for the victims of the terror attack that occurred in Christchurch, New Zealand.

#### **2. Declarations of Interest**

There were no declarations of interest made by Members.

#### **3. Public Open Forum**

There were no issues raised by the members of the public present at the meeting.

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of North Monmouthshire Area Committee held at Goytre Village Hall and Social Club, Newtown Road, Penperlleni, Pontypool, NP4 0AW. Wednesday, 20th March, 2019 at 1.00 pm**

### **4. The Town Fishery**

We received a verbal update by Mark Roberts, Secretary of Gwent Angling Society, speaking on behalf of Gwent Angling Society, Merthyr Angling Alliance and Isca Angling Club regarding the new management arrangements for Abergavenny Town Waters. The management has been let to a new consortium led by the Gwent Angling Society.

In doing so, the following points were noted:

- Between them, 30 miles of rivers were being managed by the clubs.
- Environmental conditions were changing and the new management was committed to ensuring that fish stocks were maintained.
- The new management was active in working with Welsh Government and other bodies to encourage support for angling.
- Programmes are being established with Natural Resources Wales (NRW) and the Angling Trust.
- Angling can help individuals with mental health issues.
- Young people are being encouraged to take up angling via schools, scouts and cadets.
- With regard to the Town Waters, a set of rules has been established whereby, for the first two years, a system of capture and release will be operated with a view to maintaining stock levels.
- The new management is working with Bug Life, an entomology study group.
- The cost of fishing the waters is being kept as low as possible to encourage more people to take up angling.

Having received the verbal presentation, the following points were noted:

- On other waters that the club manages a voluntary access agreement held with Coleg Gwent regarding canoe use of the waters.
- Natural Resources Wales (NRW) considers that it would not be appropriate to introduce wild salmon into the local river.
- Juniors (under 17) may fish for free but must be accompanied by a responsible adult. Fishing skills are taught on Sundays for juniors.
- Education is the key to ensuring that caught fish need to be returned to the river.
- Barbless hooks are used to minimise distress to the caught fish.

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of North Monmouthshire Area Committee held at Goytre Village Hall and Social Club, Newtown Road, Penperlleni, Pontypool, NP4 0AW. Wednesday, 20th March, 2019 at 1.00 pm**

- There are currently 70 people on the waiting list to join Gwent Angling Society.
- An open day is held annually to encourage people to take up angling. An open day is being held on 8<sup>th</sup> June 2019.

We noted the verbal update.

#### **5. Abergavenny Railway Station Footbridge**

We received a presentation by representatives of Transport for Wales and Network Rail regarding Abergavenny Railway Station Footbridge. In doing so, the following points were noted:

- An application has been submitted to Welsh Government under the Access for All Scheme for improvements to be made to the Abergavenny Railway Station. It is anticipated that a decision will be made by April 2019.
- It was acknowledged that a signalling issue remained at Abergavenny Railway Station. It was intended that this matter would be addressed alongside the matter relating to the footbridge.
- In the meantime, Network Rail has an arrangement in place for people who require help in accessing the footbridge. Booking office staff or a train guard are available to provide this support, if required. However, it was noted that problems have occurred when staff change over their duties as there have been periods where there are no staff available. Network Rail stated that this matter would be reported to the Station Manager.
- An underpass is not being considered as it is expensive to construct and can become an area for antisocial behaviour to occur.
- Transport for Wales is working with local authorities across Wales to promote sustainable transport.
- Welsh Government has passed legislation, namely, Active Travel and the Wellbeing of Future Generations Act, to encourage walking and cycling.
- With regard to concern raised in respect of the layby alongside the A465 that is being used by the public who are then walking to the station, this matter would be investigated by Transport for Wales who will raise this matter with Highways at Welsh Government.

We noted the presentation.

#### **6. Progress report by Team Abergavenny**

We received a report by Team Abergavenny on progress to date. In doing so, an update was received in respect of:

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of North Monmouthshire Area Committee held at Goytre Village Hall and Social Club, Newtown Road, Penperlleni, Pontypool, NP4 0AW. Wednesday, 20th March, 2019 at 1.00 pm

- Frogmore Street redevelopment.
- The Town Hall.
- King Henry VIII School re-provision.
- The Local Development Plan.
- Gwent Police and lack of community consultation.

Having received the report, the following points were noted:

- Plans of the proposed internal development of the Town Hall had been available to view.
- The kiosks were no longer being built.
- With regard to the bus stop alongside Tesco, it was noted that the Head of Operations was in negotiations with the South Wales Trunk Road Agent (SWTRA).
- Abergavenny Town Council had written to Welsh Government regarding the bus stop. It was noted that Welsh Government had asked Monmouthshire County Council to submit this letter as part of its proposals to Welsh Government in respect of this matter.
- Concern was expressed that since the closure of Abergavenny Police Station, there had been issues regarding lack of communication between the police and residents. Therefore, some residents were feeling vulnerable to crime.
- In response to a question raised regarding the future of King Henry VIII School, it was noted that the Chief Officer for Children and Young People would provide details of the timeframe for the re-development of the school in due course and there will be an opportunity for the local community to become engaged in the process.
- It was considered that Abergavenny needed to become a more sustainable area rather than a dormitory for commuters to Cardiff and Bristol. It was noted that a seminar was being held at County Hall, Usk on Tuesday 26<sup>th</sup> March 2019 regarding the Cardiff Capital Region City Deal. The Chair of the Area Committee stated that she would speak to the City Deal Programme Director, Kellie Beirne, at the seminar to discuss this matter further.

We resolved:

- (i) that an invitation be extended to the Police and Crime Commissioner for Gwent to attend the next Area Committee meeting to discuss the closure of Abergavenny Police Station which has left the public feeling vulnerable to crime;

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of North Monmouthshire Area Committee held at Goytre Village Hall and Social Club, Newtown Road, Penperlleni, Pontypool, NP4 0AW. Wednesday, 20th March, 2019 at 1.00 pm**

- (ii) that an invitation be extended to the Chief Officer for Children and Young People to attend the next Area Committee meeting to discuss the proposed new King Henry VIII School and how it will work with the local community.

#### **7. Abergavenny Town Council Plan**

The Clerk to Abergavenny Town Council informed the Area Committee that the Town Council had agreed to establish a sub-group to further consider the strategy and action plan document.

The Area Committee will receive a further update on progress at the next meeting in May 2019.

It was noted that the Llanelly Community Council plan would be completed shortly and would be presented to the Area Committee at a future meeting.

We noted the updates.

#### **8. North Monmouthshire Liaison Committee**

We received a report by the North Monmouthshire Liaison Committee in which the Area Committee received an update in respect of the following:

- Training on local plan preparation.
- Dog waste.
- Future of the sector.
- Training.
- Floral planters.

In doing so, the Area Committee thanked the clerk to Abergavenny Town Council for obtaining a training grant from Welsh Government.

We noted the report.

#### **9. Monmouthshire's Wellbeing Plan and Active Citizenship**

The Area Committee resolved to defer consideration of this item to the next meeting in May 2019, as the officer due to present the update was unavoidable detained and was unable to attend the meeting.

#### **10. Confirmation of Minutes**

The minutes of the North Monmouthshire Area Committee dated 30<sup>th</sup> January 2019 were confirmed and signed by the Chair.

#### **11. Monmouthshire Scrutiny Work Programme**

We received and noted the Scrutiny Work Programme.

## MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of North Monmouthshire Area Committee held at Goytre Village Hall and Social Club, Newtown Road, Penperlleni, Pontypool, NP4 0AW. Wednesday, 20th March, 2019 at 1.00 pm**

### **12. Forward Planner for Cabinet and Council Business**

We received and noted the forward planner for Cabinet and Council Business.

### **13. North Monmouthshire Area Committee Future Work Programme**

We received and noted the North Monmouthshire Area Committee future work programme. In doing so, the following items were added:

- Invite the Chief Officer for Children and Young People to attend a future meeting of the Area Committee to discuss the proposed new King Henry VIII School and how it will work with the local community.
- Invite the Police and Crime Commissioner for Gwent to a future meeting of the Area Committee to discuss the closure of Abergavenny Police Station which has left the public feeling vulnerable to crime.

### **14. Next Meeting**

The next meeting will be held on Wednesday 15<sup>th</sup> May 2019 at 1.00pm.

**The meeting ended at 2.50 pm.**

*Monmouthshire's Scrutiny Forward Work Programme 2019*

<b>Adults Select Committee</b>				
<b>Meeting Date</b>	<b>Subject</b>	<b>Purpose of Scrutiny</b>	<b>Responsibility</b>	<b>Type of Scrutiny</b>
<b>To be confirmed</b>	<b>Gypsy and Travellers Needs Assessment</b>	Possible Site Visit to Powys and Newport.	Ian Bakewell Stephen Griffiths	Workshop
<b>18<sup>th</sup> June 2019</b>	<b>Housing Policy</b>	To discuss the methodology for calculating the redemption on Property Appreciation Loans and to provide a steer to Cabinet.	Stephen Griffiths	Policy Development
	<b>Annual Housing Performance Report</b>	To review performance including homelessness, B&B use, Disabled Facilities Grants and affordable housing delivery.	Ian Bakewell	Performance Monitoring
	<b>Universal Credit (To be confirmed)</b>	A report on the impact of the rollout of Universal Credit. Discussion on Discretionary Housing Payments Policy, linked the increased use of food banks reported by the Trussel Trust.	Ian Bakewell Invite a Trussel Trust Representative	Performance Monitoring
<b>23<sup>rd</sup> July 2019</b>	<b>Corporate Plan and Annual Report (To be confirmed)</b>	To hold cabinet members to account on performance and alignment of service delivery to the corporate plan.	Julie Boothroyd Eve Parkinson Richard Jones	Performance Monitoring
	<b>Social Housing Grant Report</b>	Performance report on spending of grant monies.	Louise Corbett	Performance Monitoring
	<b>Revenue and Capital Outturn report</b>	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
<b>24<sup>th</sup> September 2019</b>	<b>Budget Monitoring report - Month 2</b>	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

<b>Adults Select Committee</b>				
<b>Meeting Date</b>	<b>Subject</b>	<b>Purpose of Scrutiny</b>	<b>Responsibility</b>	<b>Type of Scrutiny</b>
22 <sup>nd</sup> October 2019	<b>Local Hospital and health service provision (To be confirmed)</b>	A performance update on new service provision across Gwent and implications for Monmouthshire.	Aneurin Bevan University Health Board	Performance Monitoring
	<b>Regional Homeless Strategy Update</b>	An annual performance review.	Stephen Griffiths	Performance Monitoring
10 <sup>th</sup> December 2019	(To be confirmed)			
21 <sup>st</sup> January 2020	<b>Budget Monitoring report - Month 7</b>	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring

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### Future Agreed Work Programme Items: Dates to be determined

- ✓ **Future Commissioning of Adults Services** ~ linked to "Turning the World Upside Down"
- ✓ **My Mates** programme
- ✓ **Community Development and Well-being**
- ✓ **Welfare** ~ Discussion with Monmouthshire Housing Association on current stock and new home development, support for welfare reform
- ✓ **Annual Complaints Report for Social Services**

### Joint Scrutiny with Children and Young People's Select Committee:

- ✓ **"Information, Advice and Assistance Service** ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)
- ✓ **The implementation of the Social Services and Well-being Act 2014** ~ (October 2017)
- ✓ **Mental Health and Learning Disabilities** ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

- ✓ **Well-being** ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs
- ✓ **Implementation of the Social Services and Well-being Act 2014** ~ review post 18 month together with the duties around prisons
- ✓ **Safeguarding Performance Reporting and Progress of Regional Safeguarding Boards** ~ Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015
- ✓ **Regional Integrated Autism Service**

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

<b>Children and Young People's Select Committee</b>				
<b>Meeting Date</b>	<b>Subject</b>	<b>Purpose of Scrutiny</b>	<b>Responsibility</b>	<b>Type of Scrutiny</b>
<b>8<sup>th</sup> May 2019</b>	<b>Chief Officers Annual Report</b>	Scrutiny of Self-evaluation report.	Will Mclean	Performance Monitoring
	<b>Nursery provision</b>	Scrutiny of the plans for welsh government to give 30 hours free childcare for nursery age ~ a position update and discussion on the implementation in Monmouthshire.	Sue Hall	Policy Development
	<b>Flying Start</b>	Overview of the Flying Start Programme.	Beth Watkins	Presentation
<b>21<sup>st</sup> May 2019</b>	<b>Educational Attainment ~Strategy for improving performance</b>	To consider a new strategy that has been developed to improve the educational performance of pupils who are in receipt of free school meals.	Kath Bevan, Wellbeing lead at EAS Will Mclean	Performance Monitoring
	<b>New School Curriculum</b>	Invite Education Achievement Service to present.	James Kent, Curriculum Reform lead at EAS	Performance Monitoring
	<b>Partnership Agreement</b>	Revisiting scrutiny of the partnership agreement between schools and governing bodies.	Cath Saunders Will Mclean	Pre-decision Scrutiny
<b>9<sup>th</sup> July 2019</b>	<b>Corporate Plan and Annual Report TBC</b>	To hold cabinet members to account on performance and alignment of service delivery to the corporate plan.	Julie Boothroyd Richard Jones	Performance Monitoring
	<b>Revenue and Capital Outturn report</b>	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
<b>17<sup>th</sup> September 2019</b>	<b>Budget Monitoring report - Month 2</b>	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
<b>12<sup>th</sup> November 2019</b>	<b>(To be confirmed)</b>			

## Monmouthshire's Scrutiny Forward Work Programme 2019

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
17 <sup>th</sup> December 2019				
28 <sup>th</sup> January 2020	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring

### Future Agreed Work Programme Items: Dates to be determined

- **Family Support Services** ~ Edge of Care Team and BASE.
- **Young People's Mental Health Support in Schools:** Chair to liaise with Chief Officer
- **Support for Foster Carers**
- **School Placement Capacity** ~ numbers in the south of the county considering the new housing developments planned.
- **Children with Complex Needs and play provision.**
- **Schools in terms of outcomes** - quality indicators from new inspection framework/how categorisation works and actions taken to support improvement/EIB and Intervention Monitoring/ Donaldson Report on Successful Futures. Report on the Pioneer Schools. Review of 21<sup>st</sup> Century Schools. Vulnerable Pupil report expected New Year. April 2019
- **Inclusion updates** - wellbeing/attitudes to learning/supporting the pupil voice
- **Non-maintained/Early Years** - provision/outcomes/childcare offer
- **National Categorisation/Estyn outcomes** -Progress towards addressing recommendations
- **Post 16 education provision/Apprenticeships/Engagement and progression**
- **Welsh Education Strategic Plan** - annual update
- **Childcare sufficiency** - annual update
- **Well-being reporting (obesity, eating disorders etc)**
- **Young Carers Strategy Update**

### Joint Scrutiny with Children and Young People's Select Committee:

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

- ✓ **Information, Advice and Assistance Service** ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)
- ✓ **The implementation of the Social Services and Well-being Act 2014** ~ (October 2017)
- ✓ **Mental Health and Learning Disabilities** ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant
- ✓ **Well-being** ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs



## *Monmouthshire's Scrutiny Forward Work Programme 2019*

<b>Economy Select Committee</b>				
<b>Meeting Date</b>	<b>Subject</b>	<b>Purpose of Scrutiny</b>	<b>Responsibility</b>	<b>Type of Scrutiny</b>
9 <sup>th</sup> May 2019	Private Session	Work Programming	Committee Members	Committee Planning
22 <sup>nd</sup> May 2019, 10am	Local Development Plan WORKSHOP 2	Discussion on Affordable housing policies 1 - DQR, neutral tenure, need versus aspiration, quality versus cost, 60/40 % affordable sites, key worker consideration.	Mark Hand Rachel Lewis Bob Greenland	Policy Development Workshop
June date to be confirmed	Local Development Plan WORKSHOP 3	Growth options and delivering a new settlement, brownfield sites.	Mark Hand Rachel Lewis	Policy Development Workshop
27 <sup>th</sup> June 2019 Possible all day meeting	Local Development Plan Growth Options	To endorse the growth options for public consultation / to comment on the options during consultation.	Mark Hand/Rachel Lewis	Policy Development
	Corporate Plan and Annual Report	To hold cabinet members to account on performance and alignment of service delivery to the corporate plan.	Frances Taylor Richard Jones	Performance Monitoring
	Revenue and Capital Outturn report	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
	Asset Management Strategy Update	To review the investment strategy in line with business planning.	Deb Hill Howells Peter Davies	Performance monitoring/policy development
July date to be confirmed	Local Development Plan WORKSHOP 4	Sustainable settlement hierarchy, urban housing capacity methodology.	Mark Hand Rachel Lewis	Policy Development Workshop

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

5 <sup>th</sup> September 2019  Possible all day meeting	Supplementary Planning Guidance on Section 106 Agreements	Pre-decision scrutiny for the policy on calculating Section 106 developer contributions.	Mark Hand	Policy development /pre-decision scrutiny
	Current Local Development Plan Annual Monitoring Report	To scrutinise annual performance.	Rachel Lewis	Performance monitoring
	Planning Annual Performance Report	To scrutinise annual performance.	Philip Thomas	Performance monitoring
	Budget Monitoring report - Month 2	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
September date to be confirmed	Local Development Plan WORKSHOP 5	Local Development Plan Preferred strategy.	Mark Hand Rachel Lewis	Policy Development Workshop
10 <sup>th</sup> October 2019	Local Development Plan Preferred Strategy	To agree the preferred strategy (growth level and spatial distribution strategy) for the new Local Development Plan	Mark Hand/Rachel Lewis	Policy development /pre-decision scrutiny
	Supplementary Planning Guidance on Archaeology	Pre-decision scrutiny for the policy on identifying three new Archaeologically Sensitive Areas	Mark Hand/Amy Longford	Policy development /pre-decision scrutiny
	Supplementary Planning Guidance on Landscape	Pre-decision scrutiny of the guidance on landscape character to inform planning decisions	Mark Hand/Amy Longford	Policy development /pre-decision scrutiny
October date to be confirmed	Local Development Plan WORKSHOP 6	Infrastructure 1 - Education and primary health care	Mark Hand Rachel Lewis	Policy Development Workshop
14 <sup>th</sup> November 2019	(To be confirmed)			

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

November date to be confirmed	Local Development Plan WORKSHOP 7	Employment considerations.	Mark Hand Rachel Lewis	Policy Development Workshop
December date to be confirmed	Local Development Plan WORKSHOP 8	Infrastructure 2- Local Transport Plan, sustainable transport	Mark Hand Rachel Lewis	Policy Development Workshop
19 <sup>th</sup> December 2019	(To be confirmed)			
January 2020 date to be confirmed	Local Development Plan WORKSHOP 9	New homes: disrupting the market: carbon reduction, energy efficiency, minimum house size standards, housing mix policies.	Mark Hand Rachel Lewis	Policy Development Workshop
30 <sup>th</sup> January 2020	Local Development Plan Progress Update	To feedback to Select Committee on the workshop outcomes.	Mark Hand / Rachel Lewis	Policy Development
	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
February 2020 date to be confirmed	Local Development Plan WORKSHOP 10	Infrastructure 3 - broadband, utilities, EV charging	Mark Hand Rachel Lewis	Policy Development Workshop
27 <sup>th</sup> February 2020	(To be confirmed)			
March 2020 date to be confirmed	Local Development Plan WORKSHOP 11	Retail, A3 uses, future of High Streets	Mark Hand Rachel Lewis	Policy Development Workshop



## *Monmouthshire's Scrutiny Forward Work Programme 2019*

- **Asset Investment Strategy and progress of projects**
- **Committee Engagement with businesses.**
- **Local Development Plan Progress Update ~ July 2020**

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

<b>Strong Communities Select Committee</b>				
<b>Meeting Date</b>	<b>Subject</b>	<b>Purpose of Scrutiny</b>	<b>Responsibility</b>	<b>Type of Scrutiny</b>
<b>21<sup>st</sup> May 2019</b>  <b>(Special Meeting)</b>	<b>Public Protection</b>	Scrutiny of the Performance Report 2018-2019.	David Jones	Performance Monitoring
	<b>Public Toilets</b>	Pre-decision Scrutiny of the draft Local Toilet Strategy following public consultation ahead of Cabinet decision on 5 <sup>th</sup> June.	David Jones	Pre-decision Scrutiny
<b>6<sup>th</sup> June 2019</b>	<b>Welsh Language Monitoring Report</b>	Annual scrutiny of the council's performance in applying legislation to policy and practice.	Alan Burkitt	Performance Monitoring
<b>11<sup>th</sup> July 2019</b>	<b>Corporate Plan and Annual Report</b>	To hold cabinet members to account on performance and alignment of service delivery to the corporate plan.	Frances Taylor Richard Jones	Performance Monitoring
	<b>Revenue and Capital Outturn report</b>	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
<b>Special Meeting 2019 to be confirmed</b>	<b>Traffic &amp; Road Safety</b>	To present a strategy for dealing with traffic and road safety  To present the Speeding Management Process being worked upon by the Strong Communities Task and Finish Group) ~ following a public workshop to be held in September.	Paul Keeble  Roger Hoggins	Policy Development
<b>26<sup>th</sup> September 2019</b>	<b>Rights of Way Improvement Plan</b>	Pre-decision scrutiny on the final plan in September/October ~ following the assessment stage, there will be a formal review, preparation of a draft plan, formal consultation prior to decision.	Matthew Lewis	Pre-decision Scrutiny

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Budget Monitoring report - Month 2	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring
7 <sup>th</sup> November 2019	(To be confirmed)			
13 <sup>th</sup> December 2019	(To be confirmed)			
16 <sup>th</sup> January 2020	Budget Monitoring report - Month 7	Budget monitoring report for quarterly scrutiny.	Mark Howcroft	Budget Monitoring

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### Future Agreed Work Programme Items: Dates to be determined

- × Report on Grounds Maintenance ~ Scrutiny or email?
- × Cremations and Burials ~ 3 Members to investigate/report back. Social issues and financial.
- × Highways Management Plan ~ Paul Keeble
- × Large vehicles on small roads policy
- × Chepstow and Monmouth Wye pedestrian bridge
- × Open Space Review ~ review of open spaces and the prioritisation and management of highways ~ strategic review rather than operational.
- × Modern Day Slavery and Human Trafficking ~ Workshop, then report through select committee.

**Emerging issues/topics to be raised with the committee before inclusion ~ some reports to be received by email for comment rather than in-depth scrutiny**

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

<b>Public Service Board Select Committee</b>				
<b>Meeting Date</b>	<b>Subject</b>	<b>Purpose of Scrutiny</b>	<b>Responsibility</b>	<b>Type of Scrutiny</b>
<b>10<sup>th</sup> October 2018</b>	<b>Public Service Board Wellbeing Plan</b>	Scrutiny of the action plan to deliver the vision.	Matthew Gatehouse Sharran Lloyd	Performance Monitoring
	<b>Scrutiny of Partners</b>	Scrutiny partners on their delivery of the well-being objectives and future actions.	Gwent Police	
	<b>Adverse Childhood Experiences</b>	Feedback from the workshop held on 1 <sup>st</sup> October.	Sharran Lloyd	
	<b>Regional Project Work Update</b>	An update report.	Richard Jones	
<b>9<sup>th</sup> January 2019</b>	<b>Progress on the steps being delivered as part Monmouthshire's Well-being Plan</b>	<p>The PSB has prioritised six steps for focus over a 6 month period. The committee will receive a progress update from two partners of the Public Service Board on the steps for which they are the lead agency:</p> <ul style="list-style-type: none"> <li>• Promoting active citizenship - led by Gwent Association of Voluntary Organisations</li> <li>• Re-addressing the supply and mix of housing stock - led by Monmouthshire County Council with involvement of registered social landlords</li> </ul>	Matthew Gatehouse, MCC  Gwent Association of Voluntary Organisations	Performance Monitoring
<b>26<sup>th</sup> March 2019</b>	<b>TBC</b>  <b>Progress on the steps being delivered as part</b>	The PSB has prioritised six steps for focus over a 6 month period. The committee will receive a progress update from two partners of the Public	Matthew Gatehouse	Performance Monitoring

## *Monmouthshire's Scrutiny Forward Work Programme 2019*

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Monmouthshire's Well-being Plan	Service Board on the steps for which they are the lead agency:		

**PSB DATES:**

**PSB SELECT DATES:**

Monday 3 <sup>rd</sup> June 2019	10am
Thursday 12 <sup>th</sup> September 2019	10am
Monday 9 <sup>th</sup> December 2019	2pm
Wednesday 11 <sup>th</sup> March 2020	10am

**Future Work Programme Items:**

- To be determined post May 2019

## Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Cabinet	03/06/20	Budget Monitoring report - month 12 (period3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2019/20 financial year	Mark Howcroft	18/04/19	
Cabinet	01/04/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 9 held on 5th March 2020.	Dave Jarrett	18/04/19	
Council	05/03/20	Council Tax Resolution	To set budget and Council Tax	Ruth Donovan	18/04/19	
Cabinet	04/03/20	Budget Monitoring report month 10		Mark Howcroft	18/04/19	
Cabinet	04/03/20	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.	Dave Jarrett	18/04/19	
Cabinet	12/02/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 8 held on 23rd January 2020.	Dave Jarrett	18/04/19	
Council	23/01/20	Council Tax Reduction Scheme		Ruth Donovan	18/04/19	
Cabinet	08/01/20	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications Jarrett, meeting 7 held on 5th December 2019	Dave Jarrett	18/04/19	

Cabinet	08/01/20	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2019/20 financial year.	Mark Howcroft	18/04/19	
ICMD	18/12/19	SPG Landscape	To provide guidance on landscape character to inform planning decisions	Mark Hand/Amy Longford	02/05/19	
ICMD	18/12/19	SPG archaeology	To identify three new Archaeologically Sensitive Areas	Mark Hand/Amy Longford	01/05/19	
Cabinet	11/12/19	Council Tax Base 2020/21 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2020/21 and to make other necessary related statutory decisions	Sue Deacy/Ruth Donovan	18/04/19	
Cabinet	06/11/19	Draft Revenue Budget Proposals (including fees and charges proposals)		Mark Howcroft	18/04/19	
Cabinet	06/11/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 6 held on 24th October 2019	Dave Jarrett	18/04/19	
Cabinet	06/11/19	Long Term Household Recycling		Roger Hoggins	29/01/19	
ICMD	23/10/19	SPG S106 guidance note	To clarify how S106 contributions are calculated	Mark Hand	01/05/19	
Cabinet	02/10/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 5 held on 19th September 2019	Dave Jarrett	18/04/19	
Cabinet	02/10/19	Usk Town Strategy		Frances Williams	29/01/19	

Council	19/09/19	MCC Audited Accounts (formal approval)	To present the audited Statement of Accounts for approval by Council	Mark Howcroft	18/04/19	
Council	19/09/19	ISA 260 report - MCC Accounts - attachment above	To provide external audits report on the Statement of Accounts	WAO	18/04/19	
ICMD	11/09/19	SPG Landscape	To provide guidance on landscape character to inform planning decisions	Mark Hand/Amy Longford	02/05/19	
ICMD	11/09/19	SPG archaeology	To identify three new Archaeologically Sensitive Areas	Mark Hand/Amy Longford	01/05/19	
Cabinet	31/07/19	SPG Affordable Housing commuted sums pre consult	To revise guidance on affordable housing contributions, specifically to amend when commuted sums are required on small scale developments	mark Hand	01/05/19	
Cabinet	31/07/19	MTFP and Budget Process	To outline the context and process within which the MTFP over the next 4 years and the budget will be developed.	Mark Howcroft	18/04/19	
Cabinet	31/07/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 4 held on 18th July 2019	Dave Jarrett	18/04/19	
Cabinet	31/07/19	Budget Monitoring report - month 2 (period 1)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2019/20 financial year.	Mark Howcroft	18/04/19	
ICMD	24/07/19	The Social Housing Grant Programme		Louise Corbett	02/05/19	
ICMD	24/07/19	SPG S106 guidance note	To clarify how S106 contributions are calculated	Mark Hand	01/05/19	

ICMD	24/07/19	SPG Infill Development	To provide planning guidance for dealing with infill and backland development	Mark Hand/David Wong	01/05/19	
Council	18/07/19	MonLife		Tracey Thomas	03/05/19	
ICMD	10/07/19	Collections Review		Rachael Rogers	27/03/19	
Cabinet	03/07/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 3 held on 20th June 2019	Dave Jarrett	18/04/19	
Cabinet	03/07/19	MonLife		Tracey Thomas	03/05/19	
Cabinet	03/07/19	Apprentice, Graduate and Intern Strategy		Hannah Jones	16/04/19	
ICMD	26/06/19	LDP Growth Options	To endorse the growth options for public consultation /	Mark Hand	01/05/19	
Council	20/06/19	Social Justice: Annual Review		Cath Fallon	01/04/19	
ICMD	12/06/19	PROPOSED 30 MPH SPEED LIMIT STATION ROAD AND OLD TRAP ROAD, GILWERN		Paul Keeble	02/05/19	
ICMD	12/06/19	Structural Changes in Policy and Governance Section		Matt Gatehouse/P Jordan	02/05/19	

ICMD	12/06/19	Eco-Flexi Statement of Intent	To scrutinise the Council's "Statement of Intent" regarding access to Energy Company	Steve Griffiths	01/05/19	
Cabinet	05/06/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 2 held on 16th May 2019	Dave Jarrett	18/04/19	
Cabinet	05/06/19	Revenue and Capital Monitoring Outturn	To provide Members with information on the outturn position of the Authority for the financial year	Mark Howcroft	18/04/19	
Cabinet	05/06/19	Digital Deprivation Action Plan		Cath Fallon	01/04/19	
Cabinet	05/06/19	Local Toilet Strategy		Dave Jones	06/03/19	
Cabinet	05/06/19	Section 106 Funding – The Hill, Abergavenny		Mike Moran	20/02/19	
Cabinet	05/06/19	Section 106 Funding – Penperlleni		Mike Moran	20/02/19	
Cabinet	05/06/19	Section 106 funding – Forensic Science Laboratory Site, Chepstow		Mike Moran	20/02/19	
Cabinet	05/06/19	Budget Monitoring report - month 12 (period 3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	05/06/19	LDP Issues, Objectives & Vision		Mark Hand		

ICMD	22/05/19	SWTRA Agreement - Singature & Seal		Roger Hoggins	02/05/19	
ICMD	22/05/19	APPEARANCE OF LOCAL AUTHORITIES IN LEGAL PROCEEDINGS		Matt Phillips/ Paul Jordan	30/04/19	
ICMD	22/05/19	(ENRaW) Funding: Gwent Green Grid Partnership		Matthew Lewis	24/04/19	
ICMD	22/05/19	PROPOSED PROHIBITION OF WAITING AT ANY TIME, NEWTOWN ROAD, PENPERLLENI.		Paul Keeble	18/04/19	
ICMD	22/05/19	PROPOSED PROHIBITION OF WAITING AT SPECIFIED TIMES ONLY, LAUNDRY PLACE, ABERGAVENNY		Paul Keeble	18/04/19	
Council	16/05/19	Chief Officer CYP Annual Report		Will Mclean	26/03/19	
Council	16/05/19	Proposed Off-Road Cycling Centre, Llanfoist		Mike Moran	20/02/19	
Council	16/05/19	Speed Management		Roger Hoggins	29/01/19	
ICMD	08/05/19	Delivering Excellence in Children's Service: Establishment update in line with setting the structure for 2019/20.	To establish a fit for purpose structure for Children's Services for the forthcoming financial year of 2019/2020 and beyond.	Jane Rodgers	17/04/19	
ICMD	08/05/19	Museum Service Interim Reduction in hours		Matt Lewis	11/04/19	

Cabinet	01/05/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2019/20, meeting 1 held on 11th April 2019	Dave Jarrett	18/04/19	
Cabinet	01/05/19	Cabinet to agree to commence statutory consultation to open a new Welsh Medium Primary School in Monmouth.	Deferred to ?	Debbie Morgan	05/03/19	
Cabinet	01/05/19	Recruitment & Selection Policy		Sally Thomas	26/02/19	
Cabinet	01/05/19	Play Sufficiency Audit and Action Plan 2019		Mike Moran	20/02/19	
Cabinet	01/05/19	Proposed changes to the membership of the school budget finance forum	This paper is to propose changing the membership of the school budget forum to allow wider representation	Nikki Wellington	15/02/19	
ICMD	24/04/19	ROWIP DRAFT PLAN		Ruth Rourke	02/0/19	
ICMD	24/04/19	Review of Collections Development Policy		Rachael Rogers	27/03/19	
Council	11/04/19	Monmouthshire Citizen Advice Bureau Annual Report	To provide members with an opportunity to discuss the work and ask questions of the Chief Executive of CAB Monmouthshire which provides advice to local people and its contribution to the council's purpose of building sustainable and resilient communities.	Matt Gatehouse	05/10/18	
Council	11/04/19	Mon Life		Peter Davies		
Council	11/04/19	Development Company		Peter Davies		

ICMD	10/04/19	Supplementary Planning Guidance on Affordable Housing commuted sums	endorsement to consult for 6 weeks	Mark Hand / Cllr Sara Jones	15/03/19	
ICMD	10/04/19	Housing Options Staffing Report		Ian Bakewell / Cllr Sara Jones	14/03/19	
ICMD	10/04/19	Consolidated Traffic Order		Roger Hoggins	29/01/19	
Cabinet	03/04/19	catchment review / admissions policy		Matthew Jones	19/03/19	
Cabinet	03/04/19	Agency and Self Employed Workers Policy		Sally Thomas	26/02/19	
Cabinet	03/04/19	Section 106 Funding – Sudbrook Paper Mill		Mike Moran	20/02/19	
Cabinet	03/04/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 9 held on the 7th March 2019.	Dave Jarrett	17/04/18	
ICMD	27/03/19	BLAENAVON INDUSTRIAL LANDSCAPE WORLD HERITAGE SITE MANAGEMENT PLAN (2018 - 2023)	To seek approval of the Blaenavon Industrial Landscape World Heritage Site Management Plan (2018-2023).	Matthew Lewis	08/03/19	
ICMD	27/03/19	DRAFT INFILL DEVELOPMENT SUPPLEMENTARY PLANNING GUIDANCE		MARK HAND	06/03/19	
ICMD	27/03/19	DEFINITIVE MAP MODIFICATION ORDER, PRICES BRIDGE, WHITELEY, TRELLECH		Ruth Rourke	05/03/19	

ICMD	27/03/19	Weekend Traffic Orders	NO LONGER REQUIRED - RH	Roger Hoggins	29/01/19	
ICMD	27/03/19	Future Housing Management Register	NO LONGER REQUIRED	Mark Hard	29/01/19	
ICMD	27/03/19	Youth Support Grant Additional Funding	Cllr Richard John	Hannah Jones	21/01/19	
ICMD	13/03/19	Non Domestic Rates:High Street and Retail Rates Relief		Ruth Donovan	01/03/19	
ICMD	13/03/19	Use of S106 funding in Wyesham	Cllr Bryan Jones	Mike Moran	20/02/19	
ICMD	13/03/19	Proposed prohibition of waiting at any time Capel Y Ffin to Llanvihangel Crucorney Rd		Paul Keeble	19/02/19	
ICMD	13/03/19	Restructure of Housing Options Scheme	DEFERRED	Ian Bakewell	04/02/19	
ICMD	13/03/19	PSPO Consider Condition of all MCC car parks		Andrew Mason	08/01/19	
ICMD	13/03/19	Formula Change for Mounton House		Nikki Wellington		
Council	07/03/19	Road Safety Strategy		Rogger Hoggins	29/01/19	

Council	07/03/19	Final Budget Proposals	Combined with Council Tax Resolution Report	Peter Davies	11/09/18	
Council	07/03/19	Treasury Management Strategy 2019/20	To accept the annual treasury Management	Peter Davies	11/09/18	
Council	07/03/19	Council Tax Resolution 2019/20	To set budget and Council tax for 2019/20	Ruth Donovan	11/09/18	
Cabinet	06/03/19	Future Options for Mounton House School		Will Mclean	27/09/18	
Cabinet	06/03/19	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund	Dave Jarrett	17/04/18	
Cabinet	06/03/19	Report to Federate the Governing Bodies of Llanfoist Fawr and Llanvihangel Crucorney Primary Schools.		Cath Saunders		
Cabinet	06/03/19	Investment Case to Deliver next phase of procurement strategy		Peter Davies		
ICMD	27/02/19	ESTABLISHMENT OF URBAN AND PHYSICAL REGENERATION TEAM		Cath Fallon	29/01/19	
Council	21/02/19	Addressing our lack of a five year housing land supply: a review of Monmouthshire's approach to unallocated housing sites		Mark Hand	29/01/19	

Council	21/02/19	REGENERATION OF SEVERNSIDE & THE FUTURE ROLE OF CALDICOT TOWN TEAM.		Cath Fallon	29/01/19	
Council	21/02/19	Capitalisation of Revenue Costs		Mark Howcroft	29/01/19	
Cabinet - Special	20/02/19	Final Revenue and Capital Budget Proposals		Peter Davies	20/09/18	
ICMD	13/02/19	Lido facility in Bailey Park		Deb Hill Howells	21/01/19	
ICMD	13/02/19	Prohibition of waiting at anytime, Lansdown Road, Abergavenny		Paul Keeble	15/01/19	
Cabinet	06/02/19	Local Housing Market Assessment		Mark Hand	29/01/19	
Cabinet	06/02/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 8 held on the 17th January 2019.	Dave Jarrett	17/04/18	

ICMD	30/01/19	Data Protection & GDPR Officer for Schools		Sian Hawyard		
ICMD	30/01/19	Social Care & Health Senior Leadership Review Follow up		Tyrone Stokes		
Council	17/01/19	Council Tax Reduction Scheme 2018/19		Ruth Donovan	11/09/18	
ICMD	16/01/19	IN-HOUSE SENIOR CARE & SUPPORT WORKER RE-GRADING		Colin Richings	31/12/18	
ICMD	16/01/19	DOMESTIC ASSISTANT POST RE-GRADE		Sian Gardner	31/12/18	
ICMD	16/01/19	Monmouthshire LDP Sustainability Appraisal Scoping Report and Habitats Regulations Appraisal Initial Screening		Mark Hand/Rachel Lewis	21/12/18	
ICMD	16/01/19	<b>LOCAL GOVERNMENT (WALES) ACT 1994</b>	<b>THE LOCAL AUTHORITIES (PRECEPTS) (WALES) REGULATIONS 1995</b>	Jonathan S Davies	18/12/18	

Cabinet	09/01/19	Final Draft Budget Proposals or recommendation to Council.		Joy Robson	17/04/18	
Cabinet	09/01/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 7 held on the 13th December 2018.	Dave Jarrett	17/04/18	
Cabinet	09/01/19	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	

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ITEM	BACKGROUND DETAIL	REPORTING ARRANGEMENTS
<p><b>Standard Items:</b></p> <p>Team Abergavenny</p> <p>Cabinet / Scrutiny Work Plans</p> <p>Strategic Transport Group</p> <p>Development of the Wellbeing Plan and Active Citizenship</p> <p>Voluntary Sector Organisations</p> <p>North Monmouthshire Liaison Committee</p>	<p>To receive an update report on progress to date. (Alan Michie / Peter John).</p> <p>To receive the work plans.</p> <p>To receive an update on progress from County Councillor S. Woodhouse (Area Committee’s representative on the Strategic Transport Group).</p> <p>To receive an update specific to the North Monmouthshire area.</p> <p>Invite voluntary sector organisations in Abergavenny to provide the Area Committee with information on what they do.</p> <p>To receive an update by the North Monmouthshire Liaison Committee.</p>	<p>Standard agenda item</p> <p>Standard agenda item</p> <p>Standard agenda item</p> <p>24<sup>th</sup> July 2019</p> <p>24<sup>th</sup> July 2019</p> <p>Standard agenda item</p>
<p><b>New Work Programme Items:</b></p> <p>Abergavenny Town Council Plan</p>	<p>To receive an update on progress regarding the Town Plan.</p>	<p>15<sup>th</sup> May 2019</p>

Police and Crime Commissioner	Invite the Police and Crime Commissioner, Mr. J. Cuthbert, to a future meeting of the Area Committee to discuss the lack of a police station and crime figures within Abergavenny Town.	15 <sup>th</sup> May 2019
King Henry VIII 21 <sup>st</sup> Century School	Invite the Chief Officer for Children and Young People, Mr. W. McLean, to attend a future meeting of the Area committee to discuss progress in respect of the future of King Henry VIII school.	15 <sup>th</sup> May 2019
Abergavenny Railway Station	To receive an update on progress.	15 <sup>th</sup> May 2019
Abergavenny TIC	To consider the feasibility of moving Abergavenny Tourist Information Centre (TIC) from the Tithe Barn to Abergavenny Town Hall as part of the upcoming refurbishment programme.	15 <sup>th</sup> May 2019
Natural Resources Wales (NRW)	Invite a representative from NRW to outline what it is doing for the North of the County due to concerns raised at the lack of NRW resources.	Autumn 2019